

**MINUTES OF DIRECTORS AND OFFICERS MEETING  
OF  
MILLWOOD PLANTATION  
PROPERTY OWNERS' ASSOCIATION INC.**

A regular meeting was held on January 12<sup>th</sup>, 2025, at the Manor Community Center, Manor, Georgia. Members of the Board in attendance were Billy Smith, Robert Cueli, Les Peterson, Hope Sierra, and Casey Jeffers. Hal Hodges and Frank Bartanowitz were not able to attend.

The meeting was called to order by Billy Smith at 8:15 am.

Guests in attendance were Timmy Barber, Donald Corbitt and Dana Venegas.

Old business:

- Roads in general
- Security
- Mulching on Perch Creek
- Audit
- Collections
- Beaver Control
- Sign
- Stickers
- Pipe on Grey Hawk
- Storm Damage clean-up
- Questionable house plan
- Website
- Culvert on parcel 6
- PCI Compliance
- Beneficial Ownership Reporting Compliance
- Fraud

New business:

Bad dept write off

Fee forgiveness on 148

Post replacement

Fence repairs

Pipe on Chickadee

Entrance Mowing

Robert moved that we honor the invoice from the CPA for work done to correct and reconcile the accounting system from prior to 2023 up to the end of 2024 despite the contract being effective October of 2024 (effectively 12 months of work within the month of December). Les seconded and it was unanimously approved.

Casey moved that we authorize up to \$200 for the current year and up to \$200 recurring annually, for expenses related to PCI (Payment Card Industry) compliance (allow the treasurer to take the PCI compliance course(s)). Les seconded and it was unanimously approved.

Billy moved that we contract with Timothy Barber to have the debris from Helene cleaned up at a cost of \$9800. Robert seconded and it was unanimously approved.

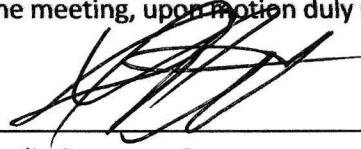
Les moved that we write off the bad debt accounts per the recommendation of the CPA for all accounts that were previously made inactive in QuickBooks desktop that were reactivated when we migrated to QuickBooks Online because of incorrectly writing off the debts in years prior to 2016. Robert seconded and it was unanimously approved.

Les moved that we forgive late fees and interest on parcel 148 given the unique circumstances for years after 2022. Casey seconded and it was unanimously approved.

There being no further business to come before the meeting, upon motion duly made, seconded, and unanimously carried, it was adjourned at 10:10 am.

February 8, 2025

Date of Approval

  
Leslie Peterson, Secretary